

# STRIDE

Southeastern Transportation Research,  
Innovation, Development and Education Center

## 2013 Invitation to Submit a Full Proposal

Issued on: Friday, May 24, 2013  
Closing Date: Friday, June 21, 2013  
by 5 pm, EST

*Funding announcements will be made mid-July 2013*

**A Regional University Transportation Center Consortium in the Southeast  
Managed by the University of Florida  
Transportation Research Center  
Gainesville, Florida 32611  
<http://trc.ce.ufl.edu/>**

## Full Proposal Submission Instructions/Guidelines 2013

E-mail proposal to STRIDE Center Coordinator at [iaviles@ce.ufl.edu](mailto:iaviles@ce.ufl.edu) by June 21, 2013, 5 pm EST

*This document provides instructions on the full proposal process and how to apply.*

### A. Introduction

The Southeastern Transportation Research, Innovation, Development and Education Center (STRIDE) issued a call for pre-proposals on February 22, 2013, which produced 89 pre-proposals. The pre-proposals were scored by external peer reviewers and based on these, a short list of pre-proposals are now invited to submit full proposals.

Full proposals must be e-mailed to the STRIDE Center Coordinator (Ines Aviles-Spadoni) by 5 pm EST on Friday, June 21, 2013. Full proposals will be subjected to another round of external reviews, and selected projects will begin August 2013.

STRIDE has identified three major research areas critical to the needs of Region 4 within the federal objectives that full proposals will focus on: safety, livable communities, and/or economic competitiveness. All pre-proposals selected relate to those areas and fulfill the primary goals of STRIDE. The full proposals will be evaluated based on the methodological strengths, innovation, and contributions to education, work force development and technology transfer.

### B. Preparation of Full Proposal Form

1. Complete the Full Proposal Submission Form and all sections associated with the document (sections 6-19). This will be referred to as the full proposal packet.
2. For the biographical information section, use NSF biographical sketch guidelines.
3. A matching source commitment letter is required at this time and must be included with the full proposal submission form. A letter from each institution must be included for proposals involving more than one institution. Awards claiming matching funds will not be released without commitment letters.
4. If human subjects are involved, approval must be secured from your university's Institutional Research Board (IRB) soon after your project is selected for funding.
5. Provide a detailed budget (one per participating institution, if collaborative) that includes your university's federal indirect cost rate (IDC). For University of Florida budgets, use the 46.5% IDC rate for the life of your proposed work. Also, include justification on individual budgets.
6. Make sure to include the assigned STRIDE pre-proposal number in the full proposal form.

## c. Submission Instructions

1. Proposals must be approved by your university's research office before they are emailed to STRIDE by the June 21<sup>st</sup> deadline. Please follow your institution's required process for full proposal submission, including match requirements.
2. Submit the completed full proposal packet along with budget(s), supporting documentation and appropriate signatures (all in a single document) by 5 pm EST on June 21, 2013, via e-mail to the STRIDE Center Coordinator (Ines Aviles-Spadoni) at [iaviles@ce.ufl.edu](mailto:iaviles@ce.ufl.edu).
3. When emailing the full proposal to the STRIDE coordinator, please include the proposal number followed by a capitalized last name and the initial of your first name. Example: **2013-001s\_LASTNAME\_firstinitial**
4. Further questions regarding university approval or match requirement should be directed to your home university research administration or your institution's STRIDE representative (see pages 6-7 for the list of names).

## d. The Full Proposal Evaluation Process

Full proposals will be distributed for external peer-review by two to three reviewers, and final selections will be made by the STRIDE Internal Steering Committee who will make final funding decisions based on the center's priorities and the reviews from external evaluations. Reviews will be confidential. Anonymous reviewer comments will be provided to PIs. Upon receipt of the full proposal packet, PIs will receive an email from the STRIDE Center Coordinator (Ines Aviles-Spadoni). Awards will be announced mid July 2013 via email, accompanied by a formal letter, which will outline further instructions for processing the award.

External reviewers will use the following attributes to evaluate full proposals:

1. Overall contribution to the state of the art in transportation if this is either a research, workforce development, education and/or technology transfer proposal
2. Originality and suitability of the methodology, and timeliness of the subject matter
3. Organization and clarity of the proposed work
4. Appropriateness of proposed work in terms of scope
5. Appropriateness of budget in terms of resources requested, proposed work, student support and timeline
6. Opportunities for collaboration within the STRIDE Consortium and/or states within federal Region 4
7. Opportunities for interdisciplinary collaboration.

Reviewers will be asked to provide their recommendation by selecting one of the following:

- definitely fund
- fund with modifications to scope or budget; specify which
- do not fund

## E. Budget Guidelines

Projects should be budgeted to start on August 1, 2013 and must end on or before December 31, 2015. The project schedule should allow for at least three months for external review and revisions of the draft final report. The current STRIDE grant is scheduled to be completed by January 31, 2016. Therefore, we require all projects to be externally reviewed and completed, and a final report posted no later than December 31, 2015. Collaborative pre-proposals must include separate budgets from each participating institution. STRIDE awards are cost-reimbursable

### *Non-federal Matching Funds*

All STRIDE awards are subject to a 100% (1 to 1) non-federal match. Some federal funds qualify as match, including those under sections 503, 504(b), or 505 of Title 23, United States Code. These sections refer to the deployment of technology transfer, local technical assistance, and state planning and research programs (SPR funds) managed by the Federal Highway Administration. Matching funds may be cash or in-kind and must be used to accomplish the STRIDE Center's objectives and the purpose of the grant, and they must be fully documented. Commitment letters or other documentation of match must be signed by an institutional official authorized to obligate cost share and must be included with the full proposal packet. *Awards will not be finalized without confirmation of the match commitment.* Please work with your STRIDE Institutional Representative to ensure proper match requirements are met.

## F. Reporting Requirements for Funded Projects

Projects that are selected by the STRIDE RFP process will be posted on the center's website and on the TRB's Research in Progress Database.

The PI of each project will be responsible for preparing and submitting quarterly reports detailing the progress of the project in terms of schedule and budget. These reports will assist STRIDE with its federal reporting requirements. If applicable, the reports should include electronic copies of papers submitted to journals or conferences that relate to the STRIDE funded project. The STRIDE coordinator will monitor the quarterly reports.

PIs will be asked periodically to provide numbers of publications, presentations, student involvement, workshops, webinars, seminars, conferences, courses developed, graduate degrees, internships, number of K-12 lesson plans, K-12 participants and events, distance education courses and participants, products or patents as a result of the funding, agencies providing matching funds, agencies participating in center events, and individuals from external agencies attending events, and other metrics to be used for STRIDE's federal reporting requirements. It is expected that projects funded by STRIDE will generate articles for publication in refereed journals and presentations at national conferences.

PIs will produce and submit a draft of a final report to STRIDE using the required style guidelines, which will be provided in due time. This draft final report should conform to STRIDE style guidelines (a template is posted at <http://www.stride.ce.ufl.edu/request-for-proposals->) and must be submitted three months prior to completion of the project to allow for the external peer review process. The draft final report will be peer-reviewed by up to three reviewers. Comments and suggestions from peer reviewers should be considered while preparing the final report. STRIDE support should be acknowledged in all publications and presentations generated by the project, as well as in the final report, as follows:

*This project was sponsored by the Southeastern Transportation Research, Innovation, Development and Education Center (STRIDE), a grant-funded U.S. Department of Transportation Research and Innovative Technology Administration Region 4 University Transportation Center.*

Also, all final reports must include the U.S. DOT/RITA disclaimer as follows:

*The contents of this report reflect the views of the authors, who are responsible for the facts and the accuracy of the information presented herein. This document is disseminated under the sponsorship of the U.S. Department of Transportation's University Transportation Centers Grant Deliverables and Program, in the interest of information exchange. The U.S. Government assumes no liability for the contents or use thereof.*

Final reports will be reviewed by the STRIDE coordinator and an editor to ensure standard formatting requirements are met and that the report is free of grammatical errors. Final reports will be posted on the STRIDE website and on the newly integrated TRID Database, which is a Transportation Research Information Services (TRIS) Database that includes the OECD's Joint Transport Research Centre's International Transport Research Documentation (ITRD) Database. The reports also will be distributed to other entities as required by the U.S. DOT Research & Innovative Administration (USDOT/RITA).

## G. Contact Information

### *STRIDE Headquarters:*

Ms. Ines Aviles-Spadoni, STRIDE Coordinator, 352-392-9537, Ext. 1409, E-mail  
[iaviles@ce.ufl.edu](mailto:iaviles@ce.ufl.edu)

Dr. Lily Elefteriadou, Professor & STRIDE Director, 352-392-9537, Ext. 1452, E-mail  
[elefter@ce.ufl.edu](mailto:elefter@ce.ufl.edu)

### *STRIDE Institutional Representatives*

Auburn University  
Al Giffin, Director, Auburn Transportation Research Center  
E-mail: [giffra@auburn.edu](mailto:giffra@auburn.edu)  
Tel: (334) 844-6228

Florida International University  
Mohammed Hadi, Ph.D., Associate Professor  
E-mail: [hadim@fiu.edu](mailto:hadim@fiu.edu)  
Tel: (305) 348-0092

Georgia Institute of Technology  
Mike Hunter, Ph.D., Associate Professor  
Email: [michael.hunter@ce.gatech.edu](mailto:michael.hunter@ce.gatech.edu)  
Tel: (404) 385-1243

Mississippi State University  
Burak Eksioglu, Ph.D., Associate Professor  
E-mail: [beksioglu@ise.msstate.edu](mailto:beksioglu@ise.msstate.edu)  
Tel: (662) 325-7625

North Carolina State University  
Downey Brill, Ph.D., Professor  
E-mail: [brill@ncsu.edu](mailto:brill@ncsu.edu)  
Tel: (919) 515-2352

University of Alabama at Birmingham  
Virginia Sisiopiku, Ph.D., Associate Professor  
E-mail: [vsisiopi@uab.edu](mailto:vsisiopi@uab.edu)  
Tel: (205) 934-9912

University of Florida

Ruth Steiner, Ph.D., Associate Professor

E-mail: [rsteiner@dcp.ufl.edu](mailto:rsteiner@dcp.ufl.edu)

Tel: (352) 392-0997 ext. 431

University of North Carolina

Daniel Rodriguez, Ph.D., Associate Professor

E-mail: [danrod@email.unc.edu](mailto:danrod@email.unc.edu)

Tel: (919) 962-4763